|  |  |
| --- | --- |
|  |  |

TENDER BIDDING FORM FOR CONSTRUCTION OF A RAIN WATER HARVESTING TANK IN BUSABURA P/SCHOOL, BUSIRIBA S/COUNTY-KAMWENGE DISTRICT (**LOT 2)**

|  |  |
| --- | --- |
| **TENDER BIDDING FORM:** | |
| **Subject** | Construction of a rain water harvesting Tank with a first Flush device system in Busabura Primary school, Busiriba sub county in Kamwenge District **(LOT 2)** |
| **Date of invitation for bids** | 20th Sept 2024 |
| **Closing date for submission of bids** | 10th Oct 2024 |
| **Opening and evaluation date and place of bids** | 16th Oct 2024 |
| **Date of conducting Due diligence** | 17th Oct 2024 |
| **Date of award and contract signing** | 21st Oct 2024 |

|  |  |
| --- | --- |
| **Pre-qualified contractor information** | |
| **Type of contractor** |  |
| **Official Addresser** |  |
| **Telephone numbers** |  |
| **Email address** |  |

|  |
| --- |
| **General Instruction to tenders/bidders** |
| To participate in the selective tender procedures, the bidder needs to submit:   * A completely filled in, clearly legible, and signed Bidding Form * Documented proof where asked for in the bidding form * The completed and signed Bill of Quantities * To submit the above stated documents in sealed envelopes clearly marked   **“Bid for Construction of a rain water harvesting Tank with a first Flush device system in Busabura Primary school, Busiriba sub county in Kamwenge District** **(LOT 2)**  **Addressed to**: The Head of Procurement  Joint effort to save the Environment (JESE), Fort portal  P.O, Box 728, Fort portal City  **Hand submission:**  The Sealed envelopes shall be received by any of these staff and be signed   1. Finance and administration officer, JESE on **+256772633544** 2. Procurement officer, JESE on **+256781597479**   ***NB:*** *JESE has the right not to award.* |

|  |
| --- |
| **General evaluation criteria** |
| The bidder retained for the signing of contract will be the one whose bid will have received the highest points/marks (Administration and technical evaluation = **40Points**, then Financial offer =**60Points**)  **Requirements:**   1. Bid cover letter 2. Certificate of incorporation, articles of association, tax clearance certificate, URSB registration certificate with TIN number 3. Certified audited books of accounts for the last 3 years 4. Certificate of completion of previous works for last 3 years 5. List of qualified personnel to execute works (with their CV’s, ID’s and organizational structure) 6. Machinery/equipment to execute planned works (with proof of either, hired or owned) 7. Proposed time frame and methodology to complete works (in a sequential manner) 8. Experience in similar works for the past three (3) years by presentation of practical completion certificate   **NB**: *Presence of falsified documents will automatically lead to disqualification of bid* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposed personnel for the works** | | | | | | | |
| **Name** | **Function** | **Residence** | | **Years of experience** | **Signature** | | |
| **1)** |  |  | |  |  | | |
| **2)** |  |  | |  |  | | |
| **3)** |  |  | |  |  | | |
| **4)** |  |  | |  |  | | |
| **5)** |  |  | |  |  | | |
| **6)** |  |  | |  |  | | |
| **7)** |  | |  |  | |  | |
| **8)** |  | |  |  | |  | |
| **9) etc.** |  | |  |  | |  | |
|  | | | | | | |

(\*) Attach photocopies of **relevant** academic documents and national ID’s

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposed Machines/equipment for the work** | | | |
| **Type** | **State of Equipment** | **Owned** | **To be rented/hired** |
| **1)** |  |  |  |
| **2)** |  |  |  |
| **3)** |  |  |  |
| **4)** |  |  |  |
| **5)** |  |  |  |
| **6)** |  |  |  |
| **7)** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposed transport for the works** | | | |
| **Type** | **State of material** | **Owned** | **To be rented/hired** |
| **1)** |  |  |  |
| **2)** |  |  |  |
| **3)** |  |  |  |
| **4)** |  |  |  |
| **5)** |  |  |  |
| **6)** |  |  |  |

|  |
| --- |
| **Proposed methodology** |
| **Describe how the planned works will be executed in a sequential and technical manner) explaining the planned scope of works to be involved** |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposed time frame for the execution of the works**  **Note: handover of the infrastructure be on ……………at least.** | | | | | | | | | | |
| **Phase** | **M1** | **M**  **2** | **M3** | **M4** | **M5** | **M6** | **M7** | **M8** | **M9** |  |
| **Signing of contract** |  |  |  |  |  |  |  |  |  |  |
| **Contact community** |  |  |  |  |  |  |  |  |  |  |
| **Buying materials** |  |  |  |  |  |  |  |  |  |  |
| **Delivering materials** |  |  |  |  |  |  |  |  |  |  |
| **Execution of works** |  |  |  |  |  |  |  |  |  |  |
| **Completion of works** |  |  |  |  |  |  |  |  |  |  |

**M**… is Month

|  |  |  |  |
| --- | --- | --- | --- |
| **Similar works executed by the contractor in the past 3 years** | | | |
| **Nature of work** | **Client** | **Year of completion** | **Certificate of completion or contract joined (yes/no) (\*)** |
| 1) |  |  |  |
| 2) |  |  |  |
| 3) |  |  |  |
| 4) |  |  |  |
| 5) |  |  |  |
| 6) |  |  |  |

*(\*) Join photocopies of* ***relevant*** *certificates of completion or contracts*

I ………………………………………………., director of……………………………………, hereby declare the above tender bidding form and its supporting documents to be true.

My company’s bid for the works amount to …………………………………. UGX and the offer will stand up to three months after the date set for the opening of bids.

**Date: ……………………………………**

**Sign & Stamp …………………………………**

**Title …………………………………….**